

# Transport Planner & Freight Forwarder

Isle of Ely Produce Ltd is a leading fresh produce business based in Cambridgeshire, selling a range of produce throughout the year into the wholesale and food service sector.

## Position Overview:

- Arranging freight pickup and deliveries within the UK and Europe
- Ensuring all necessary documentation is supplied and accurate
- Produce Plant Health Documentation for Export (Peach/edomero)
- Tracking shipments
- Customs Clearance
- Producing quotes and costings
- Sourcing sub contract freight suppliers
- Communicate effectively with supply chain
- Inputting data into Bespoke Trading Platform
- Packaging Stock Control, Ordering and Reporting
- Management of Pallet/Box Exchange

## Target of the role:

- Introduce new work practices and procedures that will reduce the budget transport costs, Packhouse waiting times and packaging and product waste.